

WELLER CONSULTING

Weller Consulting USCC
555 North Point Center East, Ste 400
Alpharetta, GA 30022
Phone/Fax: (888)327-9306
Email: info@wellerconsulting.com

2011 Home Office Deduction Organizer

Area used regularly and exclusively for business and or inventory storage _____ square feet

Total area of your home _____ square feet

Date first used for Business _____

Value of House on Date _____ Land Value Only _____

Daycare only

Area used only partly for day care _____ square feet

Number of weeks used for daycare if less than a full year _____

Number of days used for daycare each week _____

Number of days closed for holidays, vacations, etc _____

Number of hours used for daycare each day _____

Business home office was used for _____

If more than one please list with the percent each business used

Business	% Used
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_____	_____
_____	_____
_____	_____
_____	_____

Expenses	Direct (office only)	Indirect (entire home)
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Mortgage interest	_____	_____
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Real Estate taxes	_____	_____
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Insurance	_____	_____
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Repairs and Maintenance	_____	_____
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Utilities	_____	_____
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Rent	_____	_____
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Cleaning supplies	_____	_____
Cleaning service	_____	_____
HOA fees	_____	_____
Other Expenses		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: Unless an expense is directly related to the office/storage space above, all expenses should be put in the indirect column.